

CSC Nov Meeting

November Agenda

Italics indicate notes from the meeting by agenda item.

11.13.18

6:15 p.m.

- I. CELEBRATIONS (5 mins)
 - A. Nov. 5-9 FDM Usborne Book fair (\$ 5, 000 in sales)
 - a. *Elza reported a total of \$6,158 total sales. The school receives about \$3,080 back for books. All the teacher wish lists were filled. One teacher is building their list to be filled. The library will receive \$1,600 for books.*
 - B. Nov. 8 Thanksgiving meal
 - a. *Elza reported, the cafeteria did an amazing job this year. Here is the breakdown of people fed this year:*
 - i. *155 Parents/Guardians/ Friends*
31 Staff
400 Students
536 meals served in 1.5 hrs
Plus 2 field trips with sack lunches.
- II. GENERAL BUSINESS
 - A. PRINCIPAL HIRING PROCESS.. JAMIE ROYBAL (20 mins)
 - a. *Jamie provided a high level overview of the process and will be providing the same high level overview to Denison staff.*
 - b. *Process flow for candidates interested in principal positions within DPS:*
 - i. *Talent acquisition (via online application survey) -> Phone Screening (via retired principals) -> In person interview -> ½ day of scenario/role playing (evaluate Budgeting skills, Data analytics, Parent Interactions, Teacher interaction, and general Q&A).*
 - c. *If a candidate makes it through the process they are then added to the candidate pool where they could then apply for open DPS principal and assistant principal positions.*
 - d. *Once a candidate applies for a position and the position is ready to be filled, the Instructional Superintendent (IS) facilitates the Advisory Committee (AC) interview team . The (IS) helps the AC determine the schools strengths and needs, engages HR to train AC, and when needed adds the AC questions to the district wide interview questions.*
 - e. *The AC members must reflect the complexion of the school and consists of 8 - 10 members in the following categories:*

- i. *5 Building staff of*
 - 1. *3 - teachers*
 - 2. *1 - non-teacher*
 - 3. *1 - either (teacher or non-teaching)*
 - ii. *3 - 5 Parent/guardian must consist at minimum of:*
 - 1. *1 - parent of an enrolled student*
 - 2. *1 - CSC member*
 - 3. *IS can push back to the CSC if the AC does not reflect the community.*
 - f. *Timeline:*
 - i. *Nov 13 - Communication about principal hiring process*
 - ii. *Nov 26 - Dec 21 - Solicit community participation in AC*
 - iii. *Dec 21 - All forms should be submitted of those interested in participating in the AC.*
 - iv. *Jan 8th CSC will review forms and determine who will be on the AC*
 - g. *Questions*
 - i. *Is the talent pool already determined? Jaime - No talent is added all the way through the process.*
 - ii. *Has there been a national search for candidates with a Montessori background? Jaime - Yes, DPS is advertising in AMI*
- B. *SPED SUPPORT REVIEWED (5 mins)*
 - *Budget meeting: Nov. 12*
 - *Elza provided an update that Denison is working on a budgeting problem before it gets worse. Right now things are being handled but the leadership team sees something needs to be done to relieve staff stress, and ensure services to students are met. She is working with DPS and will provide an update at the next meeting. Wanted to make sure the community is aware the problem is identified and being worked on.*
 - *Questions*
 - *Should parents write a letter to DPS expressing the need? Elza, not at this time. Just making us aware so that if the school receives additional funding they we are aware why.*
 - *Is it just Denison? Elza, No other schools are feeling the impact. Denison does have about 20% more need than other schools. Right now the workload is about 24 - 25 students/teacher. However the district would like the workload to be about 20 students/teacher. In order to meet that goal Denison would need at least one additional SPED teacher.*
- C. *COMPREHENSIVE HEALTH EDUCATION (10 mins)*
 - *Presentation on Dec. 11.*
 - *Presenters: Rose Barcklow and Robin Kniech*
 - *CSC will receive a presentation at the next meeting so we could decide what resources should be presented to students. The materials are grade level appropriate.*
 - *Questions*

- *Could the presentation be about 30min? Elza - Yes.*

C. ELA Court monitor visit (10 mins)

- Nov. 14, 1:30-3:30 p.m.
- Topic: ELA Consent Decree, Chap. 2 Instructional Services Advisory Team
- *Elza reported we are on target to meet all requirements of the court order.*
- *Chapter 2 is based on what happens when an ELA student arrives at Denison. What does Denison do? What actions are taken, how is the student assessed and tracked.*

D. Spending \$3K in Innovative Classroom funds

- a. *There are some remaining funds to do work like a fence near the garden, work to improve the school's stage. Kim will bring a list to the next meeting for prioritization.*
- b. *Questions*
 - i. *Could consideration be given to help pick-up/drop off location for elementary students? Kim will look into it and give some consideration and maybe use these dollars to make improvements.*

III. CONCERNS (20 + mins)

A. Increase family engagement at Denison

- a. *PAC is working on some engagement activities, be on the lookout.*

B. Other concerns?

- a. *Denison is submitting waivers to Colorado Department of Human Services, Office of Early Childhood for class size, breakable / chokeables, and playground/recess process. These waivers are needed to replace "handshake" understanding with previous parties. All montessori based learning centers are having to submit these waivers. An example was provided that Kinder students are currently wearing lanyards to distinguish them from other students in the classroom.*
- b. *Request to get an update about home visits. CSC reminded the group that the intent is to make sure new families receive a home visit to welcome them to the Denison community.*