

Minutes for Denison CSC Meeting

January 6th, 2015

5:30- 6:45 p.m. Denison Library

Roles: Facilitator – Christy Timekeeper – Kelsey Secretary – Linda

5:30 Sign in

A call was placed to Nathan Karet for attendance by phone. The following were in attendance: Katy Mattis – principal; Kim Manning – asst. principal; Elisa Bowers – lower el teacher; Christy Berger – upper el teacher; Kelsey Larson – staff; Lisa McGrath – parent; Jolien Haro – parent; Linda Engelhart – primary teacher; Ana Petersen – parent; Nathan Karet – phone attendee; parent guests – Lynn Roberts, Celestina and James Lobato, Ami Pickering

CSC New Business

- Approval of minutes from 12/16 – Nathan suggested a change about a slide presented at the meeting that showed the results of the surveys on the ELT proposal for 2015-2016. The change would specify the difference in teacher and parent results. Ana agreed to make those changes.

The minutes were approved.

- Virtual attendance at CSC meetings – The question was raised if there are any CSC bylaws that govern virtual attendance. Discussion revolved around current business practices allowing phone attendance and concerns that it is not appropriate in a school setting due to the inability to discern body language between participants and technical difficulties with the use of the Promethean board and viewing slide programs.

Eventually, after some discussion of the pro's and con's, a motion was made by Christy (and seconded) to vote on adding a bylaw. The majority passed the following bylaw, and the one dissenter agreed to accept it:

New bylaw regarding phone attendance to CSC meetings – Attendance by phone will be allowed once per year per CSC member. It will not be counted as an absence. The phone attendee will not have voting privileges during that meeting. Phone attendance will not be allowed for any CSC member during the budget meeting.

The bylaw was declared by the CSC members to be effective as of 1/6/2015.

- Next Town Hall meeting is set for Tuesday, January 13, 2015 from 5:30 – 7:00 p.m.

Nathan inquired if the third Town Hall will be held in March. Katy's answer was that it would be discussed at the February meeting.

- Katy announced that she will be shadowed by visiting representatives from Cleveland Schools who are interested in learning more about budgeting. They will be visiting throughout the budget process.

CSC Ongoing Business

- UIP Progress - Katy is currently working on it with Jason's help. The final upload will be in March. The entire Northwest quadrant of DPS is still working on theirs. It is not a CSC document; it is a school document.
- Discipline/safety – Katy reported, “There were no disciplinary issues in December.” At the next CSC meeting we will discuss the discipline ladder. Kim has started to make initial family contacts where necessary. A group of ten boys needs mentoring or extra support. A mentor is being arranged to come meet with them and use a sports theme and other themes typically interesting to boys.
- Student/Parent Survey Discussions – Katy said that right now there is nothing to discuss, but we will keep it on the agenda for the future. Student council is coming up with new ideas, including a possible meeting with Gov. Hickenlooper.

Christy asked when the student surveys will be accessible. Kelsey answered that, depending upon student participation, results will be available either at the mid-year or end-of-year conversations with the principal.

Nathan asked about how the surveys were processed and Kim answered that it is a district matter.

- Monthly Family Events/Activities/ Calendar

January 20 – Transition Night, an event mostly for parents of prospective students entering lower elementary

Christy – the 6th year students wish to do a fundraiser such as a movie night. Ami Pickering volunteered that the FDM would be willing to help them.

Talent Show – It was suggested that there be 2 different shows this year— one for the younger students, such as K-2nd; another for the 3rd-6th year students.

Dance for Valentine's Day to be hosted by 6th year? Christy announced that the 6th yr. students wish to host an event. There was some discussion about how best to organize such an event. Suggestions were made about it possibly being a Mardi Gras dance instead of Valentine's and that “dates” were not

necessary. All upper elementary students were to be included; students would DJ the dance. The amount to be charged for admission was not established.

Ami announced that FDM meetings will now be held on the first Tuesday of every month at 9 a.m. until finished. Two fundraisers—Duffy Rolls (Easter) and Tulip Bulbs (Mother's Day) are coming up, with no definite start dates as yet.

May 4-8 will be Teacher Appreciation Week with a Wishing Tree for teachers to suggest what parents might donate to classrooms. FDM will set it up.

Watch Me Work Night – all levels are planning to have one this spring.

Ami also mentioned an idea to have a drawing for a prize(s), drawn from the names of parents who have attended various Denison events.

Principal Updates

- ELT – Katy reported no new business. Nathan asked when transportation puts out their new bus schedule. Katy and Christy both answered August.
- PARCC/SCAN/Montessori Assessment – Katy announced that there will be an assessment meeting on Tuesday. Nathan wished to know who will be there? Kelsey answered that she and Kim would attend a training session at the end of January. Kim offered that a summary of PARCC could be given at the February CSC meeting.

Christy said that there is a meeting about SCAN on Thursday.

Elisa said that the lower elementary is shifting to performance-based tasks for the spring assessment.

The January 13 Town Hall meeting will be a community meeting about assessment. It will again be facilitated by Bill de la Cruz. The ARE Dept. will have representatives. Ivan Duran and Carolyn Cobb will possibly be attending as well.

Feb. 9-27 is the window for the next SCAN assessment.

Reports from Subcommittees and Other Committees

- FDM – Ami said all reports have been shared
- SLT – no news
- PAC – A meeting was held the week before the break and a video of school activities was shown

- Green – James Looney has given a Golden solar company necessary information provided by Jim Faes, the DPS sustainability director. Linda has not received a response from REC solar over the break, but has sent them an email this week.

Agenda items for February

- Katy – Budget; follow up on the assessment meeting; go over the discipline ladder; future town hall meetings

Meeting concluded at 6:45 p.m.